

MINUTES OF CLAREMORE PUBLIC WORKS AUTHORITY MEETING
COUNCIL CHAMBERS, CITY HALL, 104 S. MUSKOGEE,
CLAREMORE, OKLAHOMA AUGUST 04, 2008

CALL TO ORDER

Meeting called to order by Mayor Brant Shallenburger at
6:00 P.M.

ROLL CALL

Mae Lee called roll. The following were:

Present: Brant Shallenburger, Don Myers, Buddy Robertson,
Tony Mullenger, Flo Guthrie, Mick Webber, Terry
Chase, Tom Lehman, Paula Watson

Absent: Tony Mullenger arrived at 6:01 P.M.

Staff Present: Troy Powell, Mae Lee, Randy Elliott, Serena
Kauk, Matt Mueller, Chris Cochran, Joe Kays,
Daryl Golbek, Joe Perez, Cassie Sowers, Mickey
Perry, Janet Donnelly, Gene Edwards, Police
Officer Rick Jones, Mitch Louderback, Tim Miller

Pledge of Allegiance by all.

Invocation by Glenn Shaffer, Destiny Life Church.

ACCEPTANCE OF AGENDA

Motion by Mullenger, second by Lehman that the agenda for the
regular CPWA meeting of August 04, 2008, be approved as
written. 9 yes, Mullenger, Lehman, Myers, Robertson, Guthrie,
Shallenburger, Webber, Chase, Watson.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

Motion by Guthrie, second by Lehman to approve the following
consent items:

- (a) Minutes of Claremore Public Works Authority meeting
on July 21, 2008, as printed.
- (b) All claims as printed.
- (c) Approve soliciting bids for a jetter/vac truck for
Water/Sewer Department. **(Danny Wilson)**
- (d) Approve soliciting bids for construction of an
effluent pump station and force main (outfall) from
current Wastewater Treatment Plant to the Verdigris
River. **(Steve Lett/Chris Cochran)**

9 yes, Guthrie, Lehman, Robertson, Mullenger, Shallenburger,
Webber, Chase, Watson, Myers.

Tim Miller spoke on substation #5

Mick - cost, is it a wash right now? - Tim, yes.

Randy - problems from Ledbetter? - Tim, no.

Mick - time tables ok? - Tim, yes.

Motion by Webber, second by Mullenger to approve Contract with Finley Engineering for engineering services to complete the design and oversee construction of Substation #5 and upgrades (and oversee construction) to Substations #1,2,3,4 and Dispatch Station - costs not to exceed \$472,443.05. 9 yes, Webber, Mullenger, Guthrie, Shallenburger, Chase, Lehman, Watson, Myers, Robertson.

Added item on 8-1-08 - Chris Cochran, Tri-State Engineering

Mick - cost estimates at this time? - Chris Cochran, \$250,000

Motion by Mullenger, second by Guthrie to approve soliciting RFQ's for Resident Project Representative for the Dog Creek Effluent Pump Station & Outfall Pipeline Project. 9 yes, Mullenger, Guthrie, Shallenburger, Webber, Chase, Lehman, Watson, Myers, Robertson.

ADJOURN

Motion by Mullenger, second by Guthrie to adjourn. 9 yes, Mullenger, Guthrie, Shallenburger, Webber, Chase, Lehman, Watson, Myers, Robertson.

Meeting adjourned at **6:12 P.M.**

MINUTES OF CLAREMORE CULTURAL DEVELOPMENT AUTHORITY MEETING
COUNCIL CHAMBERS, CITY HALL, 104 S. MUSKOGEE,
CLAREMORE, OKLAHOMA AUGUST 04, 2008

CALL TO ORDER

Meeting called to order by Mayor Brant Shallenburger at 6:12 P.M.

ROLL CALL

Mayor Shallenburger asked Mae Lee to note that members are present/absent as indicated below:

Present: Brant Shallenburger, Don Myers, Buddy Robertson, Tony Mullenger, Flo Guthrie, Mick Webber, Terry Chase, Tom Lehman, Paula Watson

Absent: None

Staff Present: Troy Powell, Mae Lee, Randy Elliott, Serena Kauk, Matt Mueller, Chris Cochran, Joe Kays, Daryl Golbek, Joe Perez, Cassie Sowers, Mickey Perry, Janet Donnelly, Gene Edwards, Police Officer Rick Jones, Mitch Louderback, Tim Miller

ACCEPTANCE OF AGENDA

Motion by Mullenger, second by Lehman that the agenda for the regular CCDA meeting of August 04, 2008, be approved as written. 9 yes, Mullenger, Lehman, Webber, Chase, Watson, Myers, Robertson, Guthrie, Shallenburger.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

Motion by Guthrie, second by Mullenger that the CCDA approve the following consent items:

- (a) Minutes of Claremore Cultural Development Authority meeting on July 21, 2008, as printed.
- (b) All claims as printed.
- (c) Accept bid from Performance Surfaces for renovation of Recreation Center locker room floors in the amount of \$33,755. **(Mitch Louderback)**

9 yes, Guthrie, Mullenger, Chase, Lehman, Watson, Myers, Robertson, Shallenburger, Webber.

ADJOURNMENT

Motion by Mullenger, second by Guthrie to adjourn. 9 yes, Mullenger, Guthrie, Lehman, Watson, Myers, Robertson, Shallenburger, Webber, Chase.

Meeting adjourned at 6:14 P.M.

**MINUTES OF REGULAR COUNCIL MEETING
COUNCIL CHAMBERS, CITY HALL, 104 S. MUSKOGEE,
CLAREMORE, OKLAHOMA AUGUST 04, 2008**

CALL TO ORDER

Meeting called to order by Mayor Brant Shallenburger at 6:14 P.M.

ROLL CALL

Mayor Shallenburger asked Mae Lee to note that members are present/absent as indicated below:

Present: Brant Shallenburger, Don Myers, Buddy Robertson, Tony Mullenger, Flo Guthrie, Mick Webber, Terry Chase, Tom Lehman, Paula Watson

Absent: None

Staff Present: Troy Powell, Mae Lee, Randy Elliott, Serena Kauk, Matt Mueller, Chris Cochran, Joe Kays, Daryl Golbek, Joe Perez, Cassie Sowers, Mickey Perry, Janet Donnelly, Gene Edwards, Police Officer Rick Jones, Mitch Louderback, Tim Miller

ACCEPTANCE OF AGENDA

Motion by Mullenger, second by Guthrie that the agenda for the regular council meeting of August 04, 2008 be approved as written. 9 yes, Mullenger, Guthrie, Watson, Myers, Robertson, Shallenburger, Webber, Chase, Lehman.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

Presentation by J.R. Reskovac, Van Scoyoc Associates, Capitol Decisions Group - Helps with Federal funding with City matching funds - contracts usually on a 1 year basis - worked with Midwest City, Norman, Durant, Chickasha, Woodward
Terry - next steps from here? - J.R., go to elected officials and lobby with them for City projects
Terry - things we already have in motion, how long to move? - J.R., November to go to transition teams
Mick - what's longest time you've worked with a city? - J.R., Woodward, about 9 years - 1999, 3.5 million research station built - 1 million downtown renovation
Myers - do you work with any counties? - J.R., yes, but prefer to work with one entity, not city/county combinations.

CALL TO THE PUBLIC

None

MAYOR'S REPORT & APPOINTMENTS

None

STAFF REPORTS

Troy Powell - Power outages in Westwood over last weekend - direct bury lines is the problem - we will re-do electric conduit in Westwood areas - Electric department worked on East side of town in 2006 - budgeted this year for work and start laying groundwork for SCADA System - will take maybe 3-5 years.

CURRENT BUSINESS

Motion by Mullenger, second by Guthrie to approve the following consent items as printed:

- (a) Minutes of Regular Council meeting on July 21, 2008, as printed.
- (b) Minutes of Special Council meeting on July 21, 2008, as printed.
- (c) All claims as printed.
- (d) Actual salary claims for pay period ending July 12, 2008, in the amount of \$406,512.19 and estimated salary claims for next pay period in the amount of \$500,000.
- (e) Approve soliciting bids for spillway debris removal. **(Janet Donnelly)**
- (f) Accept bid for a 2008 zero turn mower from Triple T. Equipment in the amount of \$13,323.75, less \$2,000 trade in - total amount **(\$11,323.75)** - State Contract price. **(Joe Kays)**
- (g) Approve addendum to CodeRED Service Agreement with Emergency Communications (Brian Davis & Associates, Inc.) to include CodeRED Weather Warning System - \$5,983.56 for remainder of current contract year. **(Troy Powell)**
- (h) Approve request by Chief Perry to continue (E-911) telephone fees at same rate as last year. **(Mickey Perry)**
- (i) Approve lump sum payment to **Arthur Gulbrandsen** from Oklahoma Municipal Retirement Fund (OMRF) **(Serena Kauk)**
- (j) Approve renewal of contract for continued use of Citywide Subrogation Service for collection of damages to City property - costs are 33% contingency fee based on dollar amount of claims collected. **(Nan Pope)**
- (k) Approve changes in the Facility Use Agreement between the City of Claremore and Volunteers for Youth to outsource all youth services except for youth sports administration - \$15,000. **(Joe Kays/Matt Mueller)**
- (l) Approve second amendment to the Final Plat of the Deer Run Apartments, to permit the applicant to construct a sign. **(Gene Edwards)**

9 yes, Mullenger, Guthrie, Myers, Robertson, Shallenburger, Webber, Chase, Lehman, Watson.

Motion by Mullenger, second by Guthrie to adopt **Ordinance #2008-22** amending Title XV, Chapter 150, Section 150.006 (A) of the Code of Ordinance for the City of Claremore, Architectural Standards and Guidelines for Buildings of Metal Clad Construction, Repealing Section 150.006 (B) and Providing for Severability. 9 yes, Mullenger, Guthrie, Robertson, Shallenburger, Webber, Chase, Lehman, Watson, Myers.

Rickey Jones with Tanner Consulting spoke on zoning change for Braums - will remove current car wash and laundry. Terry - time line? Rickey, construct in early Spring and will have approximately 4,000 sq.ft. building with drive thru.

Motion by Webber, second by Lehman to adopt **Ordinance #2008-23** changing the zoning from **RS-3 to CS** on the following: A parcel of land located in Section 9, Township 21 North, Range 16 East, in the City of Claremore, Rogers County, Oklahoma - Location 907 and 913 N. Missouri. 9 yes, Webber, Lehman, Mullenger, Guthrie, Shallenburger, Chase, Watson, Myers, Robertson.

Added item on 8-1-08 - Tim Miller - overhead door for Expo
Mullenger - City buy this one and Rogers County Fair Board will buy next doors? Tim, yes.

Motion by Mullenger, second by Guthrie to approve purchase of overhead door for Expo indoor dirt arena from Tulsa Overhead Door (TOD) in the amount of \$13,661. 9 yes, Mullenger, Guthrie, Shallenburger, Webber, Chase, Lehman, Watson, Myers, Robertson.

EXECUTIVE SESSION

None

ADJOURN

Motion by Mullenger, second by Myers to adjourn. 9 yes, Mullenger, Myers, Shallenburger, Webber, Chase, Lehman, Watson, Robertson, Guthrie.

Meeting adjourned at **7:00 P.M.**