

MINUTES OF CLAREMORE PUBLIC WORKS AUTHORITY MEETING
COUNCIL CHAMBERS, CITY HALL, 104 S. MUSKOGEE,
CLAREMORE, OKLAHOMA JUNE 16, 2008

CALL TO ORDER

Meeting called to order by Mayor Brant Shallenburger
at 6:00 P.M.

ROLL CALL

Nan Pope called roll. The following were:

Present: Brant Shallenburger, Tony Mullenger, Flo
Guthrie, Mick Webber, Terry Chase, Tom
Lehman, Paula Watson

Absent: Don Myers, Buddy Robertson

Staff Present: Troy Powell, Nan Pope, Serena Kauk, Randy
Elliott, Matt Mueller, Tim Miller, Daryl
Golbek, Cassie Sowers, Mark Dowler, Janet
Donnelly, Steve Lett, Tamryn Cluck, Mitch
Louderback, Phil Stowell

Pledge of Allegiance by all.

ACCEPTANCE OF AGENDA

Motion by Mullenger, second by Lehman that the agenda for
the
regular CPWA meeting of June 02, 2008, be approved as
written.

7 yes, Mullenger, Lehman, Guthrie, Shallenburger, Webber,
Chase, Watson.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CALL TO THE PUBLIC

None

CURRENT BUSINESS

Motion by Mullenger, second by Guthrie to approve the
following

consent items:

- (a) Minutes of Claremore Public Works Authority meeting on June 02, 2008, as printed.
- (b) All claims as printed.
- (c) Approve soliciting annual bids for chemicals for Water/Wastewater plants. **(Janet Donnelly)**
- (d) Approve soliciting annual bids for laboratory analysis for Water/Wastewater plants. **(Janet Donnelly)**
- (e) Reject all bids for pole trailer for Electric department. **(Tim Miller)**
- (f) Approve budget supplement in the amount of \$70,000 for Sanitation department due to increased dumping/ fuel costs. **(Tim Miller)**

7 yes, Mullenger, Guthrie, Shallenburger, Webber, Chase, Lehman, Watson.

ADJOURN

Motion by Guthrie, second by Watson to adjourn. 7 yes, Guthrie, Watson, Shallenburger, Webber, Chase, Lehman, Mullenger.

Meeting adjourned at **6:05 P.M.**

**MINUTES OF CLAREMORE CULTURAL DEVELOPMENT AUTHORITY
MEETING**

**COUNCIL CHAMBERS, CITY HALL, 104 S. MUSKOGEE,
CLAREMORE, OKLAHOMA JUNE 16, 2008**

CALL TO ORDER

Meeting called to order by Mayor Brant Shallenburger
at **6:05 P.M.**

ROLL CALL

Mayor Shallenburger asked Nan Pope to note that members are
present/absent as indicated below:

Present: Brant Shallenburger, Tony Mullenger, Flo
Guthrie, Mick Webber, Terry Chase, Tom
Lehman, Paula Watson

Absent: Don Myers, Buddy Robertson

Staff Present: Troy Powell, Nan Pope, Serena Kauk, Randy
Elliott, Matt Mueller, Tim Miller, Daryl
Golbek,
Cassie Sowers, Mark Dowler, Janet Donnelly,
Steve Lett, Tamryn Cluck, Mitch Louderback,
Phil
Stowell

ACCEPTANCE OF AGENDA

Motion by Mullenger, second by Guthrie that the agenda for
the regular CCDA meeting of June 16, 2008, be approved as
written. 7 yes, Mullenger, Guthrie, Webber, Chase, Lehman,
Watson, Shallenburger.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CALL TO THE PUBLIC

None

CURRENT BUSINESS

Motion by Mullenger, second by Lehman that the CCDA approve
the following consent items:

- (a) Minutes of Claremore Cultural Development
Authority meeting on June 02, 2008, as printed.
- (b) All claims as printed.

(c) Approval to solicit bids for renovation of locker room floors at the Recreation Center. **(Mitch Louderback/Matt Mueller)**

7 yes, Mullenger, Lehman, Chase, Watson, Guthrie, Shallenburger, Webber.

ADJOURNMENT

Motion by Mullenger, second by Watson to adjourn. 7 yes, Mullenger, Watson, Lehman, Guthrie, Shallenburger, Webber, Chase.

Meeting adjourned at **6:06 P.M.**

**MINUTES OF REGULAR COUNCIL MEETING
COUNCIL CHAMBERS, CITY HALL, 104 S. MUSKOGEE,
CLAREMORE, OKLAHOMA JUNE 16, 2008**

CALL TO ORDER

Meeting called to order by Mayor Brant Shallenburger at **6:06 P.M.**

ROLL CALL

Mayor Shallenburger asked Nan Pope to note that members are present/absent as indicated below:

Present: Brant Shallenburger, Tony Mullenger, Flo Guthrie, Mick Webber, Terry Chase, Tom Lehman, Paula Watson

Absent: Don Myers, Buddy Robertson

Staff Present: Troy Powell, Nan Pope, Serena Kauk, Randy Elliott, Matt Mueller, Tim Miller, Daryl Golbek, Cassie Sowers, Mark Dowler, Janet Donnelly, Steve Lett, Tamryn Cluck, Mitch Louderback, Phil Stowell

ACCEPTANCE OF AGENDA

Motion by Mullenger, second by Guthrie agenda for the regular council meeting of June 16, 2008 be approved as written. 7 yes, Mullenger, Guthrie, Watson, Shallenburger, Webber, Chase, Lehman.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

Phil Stowell - Recognition to Tony and Jody Prelesnick, 521 N. Florence, and AAA Insurance, 445 S. Brady, recipients of Care More for Claremore's properties of the month for improvement on aesthetic value of neighborhood.

Cassie Sowers - Presentation and unveiling of new City of Claremore Logo and Tag Line.

CALL TO THE PUBLIC

Ed Long pulled from call to the public and will be available for questions.

Richard Lundy - Jim Tanner, 1401 W. Lillian and 302 E. Will Rogers - request to purchase City land - Grant we have applied for requires a certain type of property and, so far, only that piece fits.

MAYOR'S REPORT & APPOINTMENTS

None

CITY MANAGER'S REPORT

I told you after the ice storm that I would keep you alert to what is happening.

Rain - substations hit by lightening - call guys off at 8:00 tonight - they're extremely tired - worked all night. This was an act of God.

Webber - Sounding of alarms 3 times - our policy not clear enough.

Incorrectly, first two done by county Emergency Management - Police officer felt weather called for sirens due to high winds Police, from now on, will only sound sirens in case of tornado warning in Claremore.

CITY ATTORNEY'S REPORT

None

UNFINISHED BUSINESS

None

CURRENT BUSINESS

Motion by Mullenger, second by Lehman to approve the following consent items:

- (a) Minutes of Regular Council meeting on June 02, 2008, as printed.
- (b) All claims as printed.
- (c) Actual salary claims for pay period ending May 31, 2008, in the amount of \$369,162.11 and estimated salary claims for next pay period in the amount of \$450,000.

- (d) Approve budget amendment/transfer from Library department to IT department in the amount of \$10,080.
(Serena Kauk)
- (e) Approve budget amendment/transfer from Water Reclamation department to Finance department in the amount of \$400.00. **(Serena Kauk)**
- (f) Approve OMRF contribution refund payment to **Terry Sisco** from Oklahoma Municipal Retirement Fund (OMRF) **(Serena Kauk)**
- (g) Approve soliciting annual bids for concrete, asphalt and rock for Street department. **(Daryl Golbek)**
- (h) Approve **Change Order #1, (deductions)** to contract with Brewer Construction Company in the amount of \$3,653 for adding a second story to the Pecan Park concession stand. **(Joe Kays/Matt Mueller)**
- (i) Approve Facility Use Agreement between the City of Claremore and Volunteers for Youth to outsource all youth services except for youth sports administration
-\$15,000. **(Joe Kays/Matt Mueller)**
- (j) Approve renewal of Worker's Compensation Insurance (2008/2009) with Oklahoma Municipal Assurance Group (OMAG) in the amount of \$408,343.33. **(Matt Mueller/ Tamryn Cluck)**
- (k) Approve renewal of General Liability and Vehicle Liability (2008/2009) with Oklahoma Municipal Assurance Group (OMAG) in the amount of \$274,765.60. **(Nan Pope)**
- (l) Approve lease of building at the Market from Basler Real Estate in the amount of \$1,200. per month for Oklahoma Department of Public Safety (DPS) occupancy effective 8-1-08 to 7-31-09.
(Troy Powell)
- (m) Approve Agreement with Maverick Management (Leonard Martin) for professionally facilitated Council retreat - \$7,500. **(Troy Powell)**
- (n) Approve Supplemental and Modification Agreement No. 1
with Oklahoma Department of Transportation for project funding in Federal-Aid Funds in the amount of
\$11,000. - Railroad Overpass Project #320.
(Steve Lett/Daryl Golbek/ Troy Powell)
- (o) Approve Agreement between the City of Claremore and TranSystems for professional services

concerning the Claremore Railroad Overpass Project, costs not to exceed \$11,000 - Project #320. **(Steve Lett/Daryl Golbek/Troy Powell) (p)** Approve Fireworks Production Contract between Western Enterprises, Inc. and the City of Claremore for July 4th fireworks display in the total amount of \$20,000 with advance down payment of **30% = \$6,000. (Nan Pope)**

(q) Approve Agreement between the City of Claremore and Healthways Health Support, LLC. for SilverSneakers Fitness Program. **(Mitch Louderback)**

ADDED (r) Approve new City of Claremore Logo and Tag Line.

6-11-08 (Cassie Sowers/Matt Mueller)

7 yes, Mullenger, Lehman, Guthrie, Shallenburger, Webber, Chase, Watson.

Andy Armstrong, INCOG - Every year I come before you for Small Cities set-aside funds. You use it for sanitary sewer.

Motion by Mullenger, second by Guthrie to approve FY 2008 CDBG Citizens Participation Plan. 7 yes, Mullenger, Guthrie, Shallenburger, Webber, Chase, Lehman, Watson.

Andy Armstrong - Nearly \$77,000 you will match dollar for dollar as you have each year.

Public Hearing to consider future community development needs and to receive comments in regard to the City's performance

on past CDBG Grants.

Public Hearing opened for comments.

No public comments.

Public Hearing closed.

Motion by Mullenger, second by Guthrie to adopt **Ordinance #2008-19** enacting and adopting a supplement to the Code of Ordinances for the City of Claremore, State of Oklahoma - (American Legal Publishing Corp. - codification of ordinance book) - \$2,784.56. 7 yes, Mullenger, Guthrie, Webber, Chase, Lehman, Watson, Shallenburger.

Motion by Mullenger, second by Watson to adopt **Resolution #2008-09** executing ODOT Right-of-Way, Public Utility and Encroachment Agreement in connection with the construction of a public project known as Jay Street Bridge STP - 166D(170)UR J/P 22686(04). 7 yes, Mullenger, Watson, Chase, Lehman, Guthrie, Shallenburger, Webber.

Shallenburger - Short sited, bad idea, our retail development funds a lot of what county does and they are sabotaging.

Mullenger - Bad, bad idea.

Motion by Mullenger, second by Guthrie to adopt **Resolution #2008-10** setting forth notification to all concerned that the City of Claremore does not support the voting measure proposed by the Board of County Commissioners of Rogers County, State of Oklahoma, in county Resolution #2008-28 to provide additional funding for fire departments located within said county. 7 yes, Mullenger, Guthrie, Lehman, Watson, Shallenburger, Webber, Chase.

Matt - We bid 7 alternates - \$1,460,442, accept tonight 1,2,3.

- 1 stamped concrete
- 2 irrigation system
- 3 shade cover over bleachers
- 4 landscaping
- 5 railing on top of fence
- 6 score tables
- 7 outfield landscaping

Webber - start to finish

Ed Long - January-February - completion date - sod needs to be in place mid-August

Chase - Parks Master plan identified Powers is highest priority park - highest use and is 30 years old

Lehman - irrigation alternate higher than alternates prices difference is still significantly lower

Webber - modifying concession stand?

Matt - our staff - cosmetic

Motion by Mullenger, second by Guthrie to accept base bid and alternates 1,2,3 for Powers Park Renovation from Graham Construction, costs not to exceed \$1,460,442, including alternates one through five. 7 yes, Mullenger, Guthrie, Watson, Shallenburger, Webber, Chase, Lehman.

EXECUTIVE SESSION

Randy Elliott: Items (a) (b) (c) (d) and (e) meet requirements in the Open Meeting Act to be placed in executive session.

Motion by Mullenger, second by Lehman to approve going into executive session to discuss the following items:

- (a) City Attorney's evaluation. 25 O.S. Section 307 B.1.
- (b) Discussing the purchase and/or appraisal of real property offer by Heartland Properties, L.L.C. to purchase remainder of former Wastewater Treatment Plant site. 25 O.S. Section 307 B.3.
- (c) Discussing the purchase or appraisal of real property - Safenet Services request - South Chambers and Dupont. 25 O.S. Section 307 B.3.
- (d) Pending investigation, claims or action regarding City of Claremore versus Rogers County Board of County Commissioners - Fire Tax. 25 O.S. Section 307 B.4.
- (e) Fire and Police Union contracts. 25 O.S. Section 307 B.2.

7 yes, Mullenger, Lehman, Guthrie, Shallenburger, Webber, Chase, Watson. **TIME 6:50 P.M.**

Council came out of executive session at **8:15 P.M.**

Before any property is sold, it must be declared surplus - none has.

Motion by Mullenger, second by Webber to approve City Attorney Memorandum of Agreement as written. 7 yes, Mullenger, Webber, Guthrie, Shallenburger, Chase, Lehman, Watson.

No action taken on above items (b) (c) and (d).

Motion by Mullenger, second by Webber to approve Police Union contract. 7 yes, Mullenger, Webber, Lehman, Watson, Guthrie, Shallenburger, Chase.

ADJOURN

Motion by Mullenger, second by Lehman to adjourn. 7 yes, Mullenger, Lehman, Guthrie, Shallenburger, Webber, Chase, Watson.

Meeting adjourned at **8:17 P.M.**