

**Regular Minutes of the Claremore Cultural Development Authority Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma December 19, 2011**

CALL TO ORDER

Meeting called to order by Mayor Mickey Perry at 6:00 P.M.

Mayor Mickey Perry asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Buddy Robertson, Bill Flanagan, Mark Lepak, Mickey Perry, Thomas Cypert, Don Purkey, Brandon Smith, Paula Watson

Absent: Terry Willis

Staff Present: Daryl Golbek, Matt Ballard, Sarah Sharp, Chris Cochran, Cassie Woods, Ron Kolker, Stan Brown, Sean Douglas, Ruby Maline, David Atzbach, Ron Burrows, Mitch Louderback, Joe Kays

Pledge of Allegiance by all.

Invocation by Councilor Don Purkey

CALL TO THE PUBLIC

None

ACCEPTANCE OF THE AGENDA

Motion by Smith, second by Robertson to approve the agenda for the regular CCDA meeting of December 19, 2011, as written. Roll call vote: Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a)** Minutes of Claremore Cultural Development Authority meeting on December 05, 2011, as printed.
- (b)** All claims as printed.
- (c)** Request to solicit bids for Expo Shop demolition and rebuild to repair damage done in the February 2011 snow events. **(Ron Burrows)**
- (d)** Request to accept bid from Advanced Exercise Equipment in the amount of \$34,621.50 for exercise equipment at the Recreation Center. **(Mitch**

Louderback)

Motion by Watson, second by Flanagan to approve the CCDA consent items as listed.
Roll call vote: Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

ADJOURNMENT

Motion by Watson, second by Purkey to adjourn. Roll call vote: Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes.
Motion carried.

Meeting adjourned at 6:04 P.M.

**Regular Minutes of Claremore Public Works Authority Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma December 19, 2011**

CALL TO ORDER

Meeting called to order by Mayor Mickey Perry at 6:04 P.M.

Mayor Mickey Perry asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

- Present:** Buddy Robertson, Bill Flanagan, Mark Lepak, Mickey Perry, Thomas Cypert, Don Purkey, Brandon Smith, Paula Watson
- Absent:** Terry Willis
- Staff Present:** Daryl Golbek, Matt Ballard, Sarah Sharp, Chris Cochran, Cassie Woods, Ron Kolker, Stan Brown, Sean Douglas, Ruby Maline, David Atzbach, Ron Burrows, Mitch Louderback, Joe Kays

ACCEPTANCE OF THE AGENDA

Motion by Smith, second by Watson to approve the agenda for the regular CPWA meeting of December 19, 2011, as written. Roll call vote: Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a)** Minutes of Claremore Public Works Authority regular meeting on December 05, 2011, as printed.
- (b)** All claims as printed.
- (c)** Approve to award bid for the Holiday Hills Bar Ditch Improvements Project to Cherokee Pride Construction in the amount of \$90,500.00 . **(Chris Cochran)**
- (d)** Acceptance of ODEQ (Oklahoma Department of Environmental Quality) permit number SL000066110521 for the Holiday Hills sanitary sewer, force main, and lift station improvements. **(Chris Cochran)**

Motion by Watson, second by Flanagan to approve the consent items as printed. Roll call vote: Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, no; Smith, yes; and Watson, yes. Motion carried.

(2) Approve/Reject Change Order #2 from Grimm Construction for a decrease of \$213,659.00 to the Waste Water Treatment Plant (WWTP) project contract and accepting the project as complete. **(Chris Cochran)**

Michael Graves with Garver Engineering addressed the Council regarding the timeline of events with the project to present day.

Motion by Smith, second by Flanagan to approve Change Order #2 from Grimm Construction for a decrease of \$213,659.00 to the Waste Water Treatment Plant (WWTP) project contract and accepting the project as complete. Roll call vote: Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

ADJOURNMENT

Motion by Smith, second by Perry to adjourn. Roll call vote: Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

Meeting adjourned at 6:23 P.M.

**Minutes of Claremore City Council Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma December 19, 2011**

CALL TO ORDER

Meeting called to order by Mayor Mickey Perry at 6:23 P.M.

Mayor Mickey Perry asked City Clerk Sarah Sharp to note that members are

present/absent as indicated below:

Present: Buddy Robertson, Bill Flanagan, Mark Lepak, Mickey Perry, Thomas Cypert, Don Purkey, Brandon Smith, Paula Watson

Absent: Terry Willis

Staff Present: Daryl Golbek, Matt Ballard, Sarah Sharp, Chris Cochran, Cassie Woods, Ron Kolker, Stan Brown, Sean Douglas, Ruby Maline, David Atzbach, Ron Burrows, Mitch Louderback, Joe Kays

ACCEPTANCE OF THE AGENDA

Motion by Smith, second by Watson to approve the agenda for the regular City Council meeting of December 19, 2011, as written. Roll call vote: Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

None

MAYOR'S REPORT & APPOINTMENTS

Mayor Perry informed the Council that late Wednesday the City received notice that the Tiger Grant for the overhead rail was denied. City Manager Daryl Golbek will contact ODOT (Oklahoma Department of Transportation) and set up a meeting to see where we go from here.

Councilor Watson also informed the Council as to the status of Fireman Brad McElwain, who had an accident at home and has been in the hospital.

STAFF REPORTS

- (1) Discussion regarding Ordinance 2007-1, regarding the process set forth by said Ordinance in which the Special Events Committee functions, The City Manager and the Council's role in the process. **(Daryl Golbek)**

City Manager Daryl Golbek discussed with the Council the function of the Special Events Committee and submitted a draft to amend the current Ordinance. Council will review and it will be placed on the January 3, 2012 agenda.

CURRENT BUSINESS

- (2) **Approve/Reject** the following consent items:

- (a) Minutes of the Special Council/Town Hall Meeting on December 01, 2011, as printed.
- (b) Minutes of the Special Council Retreat on December 01, 2011, as printed.
- (c) Minutes of the Regular Council Meeting on December 05, 2011, as printed.
- (d) All claims as printed.
- (e) Actual salary claims for pay periods ending **December 09, 2011**, in the amount of **\$361, 582.29** and estimated salary claims to include contractual agreements for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, Employee Recreation Center Fees, and United Way Contributions for next pay period in the amount of \$500,000.00. Payroll at \$500,000.00 amount to include payables.
- (f) Approval of award of bid to R & D Communications Inc. DBA American Communications for the purchase and installation of two WPS4004 outdoor warning sirens in the amount of \$37,662.75. **(Sean Douglas)**
- (g) Approval of award of bid to OK Sporting Supplies for annual training ammunition in the amount of \$16,309.25. **(Stan Brown)**
- (h) Approval to solicit RFP for tree planting services for the City of Claremore. **(Joe Kays)**
- (i) Approval to solicit RFP for design, supply, and installation of playground equipment for Powers Park. **(Joe Kays)**

Motion by Smith, second by Cypert to approve the consent items as listed. Roll call vote: Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

- (3) Approve/Reject Resolution 2011-_____**, declaring the intent of the Claremore City Council to consider the designation of a portion of the City as a “Statutory Reinvestment Area” and to consider the creation of a related “Tax Increment District” pursuant to Oklahoma Law; creating the Claremore Local Development Act Review Committee (the “Review Committee”); determining membership of the Review Committee; designating manner and term of appointment of Committee members; providing for meetings of the Review Committee; establishing officers; determining voting rights and quorum; directing the Review Committee to consider proposed project plans and to make any findings and recommendations required by law; directing the Planning Commission of the City of Claremore to consider proposed project plans and make any recommendations required by law; and containing other provisions relating thereto. **(Daryl Golbek/Mickey Thompson)**

Motion by Lepak, second by Perry to approve **Resolution 2011- 15** , declaring the intent of the Claremore City Council to consider the designation of a portion of the City as a “Statutory Reinvestment Area” and to consider the creation of a related “Tax Increment District” pursuant to Oklahoma Law; creating the Claremore Local Development Act Review Committee (the “Review Committee”); determining membership of the Review Committee; designating manner and term of appointment of Committee members; providing for meetings of the Review Committee; establishing officers; determining

voting rights and quorum; directing the Review Committee to consider proposed project plans and to make any findings and recommendations required by law; directing the Planning Commission of the City of Claremore to consider proposed project plans and make any recommendations required by law; and containing other provisions relating thereto. Roll call vote: Robertson, yes; Lepak, yes; Flanagan, recuse; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

(4) Approve/Reject Ordinance #2011-_____, amending Title XV, Section 150.002 of the Claremore Municipal Code by adopting the International Residential Code 2009 Edition and providing for repealer and severability to further the intents and purposes of this amendment. **(David Atzbach)**

Motion by Smith, second by Flanagan to approve **Ordinance #2011-29**, amending Title XV, Section 150.002 of the Claremore Municipal Code by adopting the International Residential Code 2009 Edition and providing for repealer and severability to further the intents and purposes of this amendment. Roll call vote: Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

(5) Approve/Reject request from Sister City Coordinator Jerry Hastings for a \$5,000.00 sponsorship to send local youths to Claremore's Sister City of Muravlenko, Russia in March, 2012. **(Daryl Golbek/Jerry Hastings)**

Motion by Smith, second by Flanagan to approve request from Sister City Coordinator Jerry Hastings for a \$2,500.00 sponsorship to send local youths to Claremore's Sister City of Muravlenko, Russia in March, 2012, with the caveat that the sponsorships are for Claremore Citizens only. Original motion was withdrawn.

Substitute motion by Purkey, second by Smith to approve request from Sister City Coordinator Jerry Hastings for a \$5,000.00 sponsorship to send local youths to Claremore's Sister City of Muravlenko, Russia in March, 2012, with the caveat that the sponsorships are for Claremore Citizens only. Roll call vote: Robertson, no; Lepak, no; Flanagan, no; Perry, no; Cypert, no; Purkey, yes; Smith, yes; and Watson, no. Motion failed.

Motion by Purkey, second by Smith to approve request from Sister City Coordinator Jerry Hastings for a \$5,000.00 sponsorship to send local youths to Claremore's Sister City of Muravlenko, Russia in March, 2012, with the caveat that the sponsorships are for Claremore Citizens only. Roll call vote: Robertson, no; Lepak, no; Flanagan, yes; Perry, no; Cypert, no; Purkey, yes; Smith, yes; and Watson, no. Motion failed.

(6) Discussion and vote to rescind or not rescind Council action taken on **Resolution #2011-14** at the December 5, 2011 meeting regarding proposed charter amendments. **(Mark Lepak)**

Motion by Lepak, second by Purkey to rescind Council action taken on **Resolution #2011- 14** at the December 5, 2011 meeting regarding proposed charter amendments. Roll call vote: Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, no. Motion carried.

(7) Discussion and vote regarding procedure for consideration of **Resolution # 2011 – 14** .

Council agreed to consider and vote on each Proposition separately.

(8) Discussion and vote to approve/reject Resolution # 2011- 14, giving notice and directing that a special election be held for the purpose of proposed charter amendments, declaring time when polls are to be open, stating requirements for election, stating requirements for ballot, making certain special election laws applicable, stating responsibilities of county election board and county election board secretary, requiring publication of resolution and providing for absentee ballots.

Motion by Smith, second by Lepak to not include Proposition #1 on the ballot. Roll call vote: Robertson, yes; Lepak, yes; Flanagan, yes; Perry, no; Cypert, no; Purkey, no; Smith, yes; and Watson, yes. Motion carried.

Motion by Purkey that Propositions #1- #8 be scrapped and denied. Motion died from a lack of a second.

Motion by Smith, second by Flanagan to not include Proposition #2 on the ballot. Roll call vote: Robertson, yes; Lepak, yes; Flanagan, yes; Perry, no; Cypert, yes; Purkey, no; Smith, yes; and Watson, yes. Motion carried.

Motion by Perry, second by Smith to not include Proposition #3 on the ballot. Roll call vote: Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, no; Smith, yes; and Watson, yes. Motion carried.

Motion by Smith, second by Lepak to include Proposition #4 on the ballot.

Substitute motion by Flanagan, second by Perry to include Proposition #4 on the ballot, to include language to signify that all positions held as of the date of the Charter Election are grandfathered as to the qualifications in this Proposition. Roll call vote: Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

Motion by Perry, second by Watson to not include Proposition #5 on the ballot. Roll call vote: Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, no; Purkey, yes; Smith, no; and Watson, yes. Motion carried.

Motion by Flanagan, second by Lepak to include Proposition #6 on the ballot. Roll call vote: Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

Motion by Perry, second by Flanagan to omit Proposition #7 from the ballot. Roll call vote: Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, no; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

Motion by Flanagan, second by Smith to place Proposition #8 on the ballot. Roll call vote: Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

Motion by Flanagan, second by Lepak to approve **Resolution #2011-14** with the approved changes. Roll call vote: Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, no; Smith, no; and Watson, yes. Motion carried.

ADJOURNMENT

Motion by Perry, second by Smith to adjourn. Roll call vote: Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, no; and Smith, yes. Motion carried.

Meeting adjourned at 7:57 P.M.